

RULES AND REGULATIONS
PSSCC 11 – February 2022

The following Rules made pursuant to the *Condominium Act, 1998*, S.O. 1998, c.19 (the "Act") shall be observed by all owners (collectively, the **"Owners"**) and any other person(s) occupying the Unit with the Owner's approval, including, without limitation, members of the Owner's family, his tenants, guests, invitees, servants, agents and contractors (**"Invitees"**).

Any losses, costs or damages incurred by the Corporation by reason of a breach of any Rules in force from time to time by any Owner, or his Invitees, shall be borne and/or paid for by such Owner and may be recovered by the Condominium Corporation (the **"Corporation"**) against such Owner in the same manner as Common Expenses.

1. GENERAL

- a. Use of the Common Elements and Units shall be subject to the Rules which the Board may make to promote the safety, security or welfare of the Owners and of the property or for the purpose of preventing unreasonable interference with the use and enjoyment of the Common Elements and of other Units;
- b. Rules as deemed necessary and altered from time to time by the Corporation shall be binding on all Owners and Invitees;
- c. Any losses, costs or damages incurred by the Corporation by reason of a breach of any rules in force from time to time by any Owners or Invitees shall be borne by such Owner and may be recovered by the Corporation against such Owner in the same manner as common expenses;

2. QUIET ENJOYMENT

- a. Owners and Invitees shall not create or permit the creation or continuation of any noise or nuisance which, in the opinion of the board or the Manager, may or does disturb the comfort or quiet enjoyment of the Units or Common Elements by other Owners or their respective Invitees.
- b. **Any repairs to the Units or exclusive common elements shall be made only during the following hours, 8:00 a.m. to 7:00 p.m.**
- c. No **unreasonable** noise shall be permitted to be transmitted from one Unit to another. If the Board determines that any noise is being transmitted to another Unit and that such noise is an annoyance or a nuisance or disruptive, then the Owner of such Unit shall at his expense take such steps as shall be necessary to abate such noise to the satisfaction of the Board. If the Owner of such Unit fails to abate the noise, the Board shall take such steps as it deems necessary to abate the noise and the Owner shall be liable to the Corporation for all expenses hereby incurred in abating the noise (including reasonable solicitor's fees).

RULES AND REGULATIONS
PSSCC 11 – February 2022

3. SAFETY & SECURITY

- a. Owners shall supply to the board the names of all residents and tenants of all dwelling Units.
- b. Residents are to immediately report any suspicious person(s) seen on the property to the property manager or its staff.
- c. **No storage of any combustible or hazardous goods, provisions or materials shall be kept in any of the Units or Common Elements.**
- d. Owners and occupants shall not overload existing electrical circuits.
- e. Water shall not be left running unless in actual use.
- f. Nothing shall be thrown out of the windows or the doors of the Units.
- g. No barbecues may be used indoors.
- h. **Only gas, electric and propane BBQs are permitted on the balconies/patios subject to the Unit owner insuring a rubber splash pad is placed underneath the BBQ. Propane tanks must be transported through the building via stairs only. While in use the BBQ must be monitored at all times. The grill must be kept clean to avoid smoke and flames.**
- i. No owner or occupant shall do, or permit anything to be done in his Unit or bring or keep anything therein which will in any way increase the risk of fire or the rate of fire insurance on any buildings, or on property kept therein, or obstruct or interfere with the rights of other owners, or in any way injure or annoy them, or conflict with the laws relating to fire or with the regulations of the Fire Department or with any insurance policy carried by the Corporation or any owner or conflict with any of the rules and ordinances of the board of Health or with any statute or municipal by-law.
- j. Each owner shall maintain and repair, as necessary, the smoke or similar fire detection device installed in his Unit.
- k. No one shall change a lock or locks in a Unit or place any additional lock on any door in or to any Unit, without first obtaining the written approval of the board of directors and, if such approval is given, without first providing a key for such changes or additional lock or locks to the condominium corporation. In the event an owner has changed locks without permission, then all damages and/or costs arising out of an emergency forced entry into such locked unit shall be borne by the owner of same and collectable in the same manner as common expenses.
- l. Building access doors shall not be left unlocked or wedged open for any reason.

RULES AND REGULATIONS
PSSCC 11 – February 2022

To be removed m, n and o

- m. No duplication of keys shall be permitted except with the authorization of the board of directors and the names of persons authorized to have keys shall be furnished to the board of directors at all times.**
- n. Under no circumstances shall building access or Common Elements keys be made available to anyone other than the owner or occupant except at the discretion of the Property Manager or Board.**
- o. No visitor may use or have access to the Common Elements unless accompanied by an owner or occupant.**

4. COMMON ELEMENTS

- a. No one shall harm, mutilate, destroy, alter or litter the Common Elements or any of the landscaping work on the property, **if any.**
- b. No auction sale, garage sale or yard sale shall be held on the property without the prior written consent of the board.
- c. No flip-card, sign, advertisement or notice shall be inscribed, painted, affixed or placed on any part of the inside or outside of the dwelling Unit, parking areas, or Common Elements whatsoever without the prior written consent of the board.
- d. Only seasonal furniture is allowed on balconies and exclusive use areas. All such items shall be safely secured in order to prevent such items from being blown off the balcony or exclusive use areas by high winds.
- e. No Owner or Invitee shall do or permit anything to be done on a balcony or exclusive use area which does or may unreasonably disturb, annoy or interfere with the comfort and/or quiet enjoyment of the Units and/or Common Elements by other Owners or Invitees.
- f. No awnings or shades shall be erected over or outside of balconies and exclusive use areas without the prior consent of the board. The board shall have the right to prescribe the shape, colour and material of such awnings or shades to be erected.
- g. No equipment shall be removed from the Common Elements by, or on behalf of, any owner or occupant of a Unit.
- h. No outside painting shall be done to the exterior of the Units, railings, doors, windows, or any other part of the Common Elements.
- i. The passageways and walkways which are part of the Common Elements shall not

RULES AND REGULATIONS
PSSCC 11 – February 2022

be obstructed by any of the owners or occupants or used by them for any purpose other than for ingress and egress to and from a unit or some other part of the Common Elements.

- j. Any physical damage to the Common Elements caused by an Owner or occupant, his family, guests, visitors, **servants**, or agents shall be repaired by arrangement and under the direction of the Board at the cost and expense of such Owner or occupant;
- k. No mops, brooms, dusters, rugs or bedding shall be shaken or beaten from any window or door;
- l. No building or structure or tent shall be erected, placed, located, kept or maintained on the Common Elements and no trailer, either with or without living, sleeping or eating accommodations shall be placed, located, kept or maintained on the Common Elements;
- m. Each pet owner must ensure that any defecation by such pet must be cleaned up immediately by the pet owner, so that the Common Elements are neat and clean at all times. Should a pet owner fail to clean up after his pet as aforesaid, the pet shall be deemed to be a nuisance, and the owner of said pet shall, within two (2) weeks of receipt of written notice from the Board or the Manager requesting removal of such pet, permanently remove such pet from the property.
- n. **Suite doors are considered fire doors and holes, or punctures shall not be made in the door, as it will breach fire code. If a resident punctures the door in any way, they will be responsible to replace the door at their cost.**
- o. **No items are to be left in the common area hallways, door mats, buggies etc... These areas are considered an emergency exit as well as access to each unit.**

5. RESIDENTIAL UNITS

- a. The toilets, sinks, showers, bathtubs and other parts of the plumbing system shall be used only for purposes for which they were constructed and no sweepings, garbage, rubbish, rags, ashes, or other substances shall be thrown therein. The cost of repairing damage resulting from misuse or from unusual or unreasonable use shall be borne by the Owner who, or whose Invitees, shall cause it;
- b. No Owner or occupant shall make any major plumbing, electrical, mechanical, structural or television cable alteration in or to his Unit without the prior consent of the Board;
- c. No Owner shall permit an infestation of pests, insects, vermin, or rodents to exist at any time in his Unit or adjacent Common Elements. Each Owner shall immediately

RULES AND REGULATIONS
PSSCC 11 – February 2022

report to the Manager all incidents of pests, insects, vermin or rodents and all Owners shall fully co-operate with the Manager to provide access to each Unit for the purpose of conducting a spraying program to eliminate any incident of pests, insects, vermin, or rodents within the buildings;

- d. No de-icing chemicals shall be used on exclusive use balconies or terraces;
- e. No Owner shall overload existing electrical circuits in his Unit and shall not alter in any way the amperage of the existing circuit breakers in his Unit;
- f. Units shall be used only for such purposes as provided for in the Corporation's Declaration and as hereinafter provided. No immoral, improper, offensive or unlawful use shall be made of any unit. All municipal and other zoning ordinances, laws, rules and regulation of all government regulatory agencies shall be strictly observed; and
- g. Unit temperatures must be maintained at a minimum temperature of 16 degrees Celsius.
- h. Prior to leaving the Unit for any extended period of time, each resident shall arrange to stop delivery of newspapers and any other deliveries. Newspapers and any other items delivered to a Unit and not collected after a reasonable time may be removed by the property manager.
- i. All flooring material to be used by owners shall be in accordance with the noise transmission prevention requirements pursuant to the *Ontario New Home Warranties Plan Act*.

6. PARKING

- a. No motor vehicle other than an operable private passenger automobile (car, small truck- less than 3,000 kg van or bus as defined by the Ministry of Transportation) and licensed as a passenger vehicle that fits in a standard parking spot may be parked on exclusive use common element property. No commercial vehicle over 3,000 kg, recreational vehicle (i.e. camper van), utility trailer, boat and trailer, snowmobile, machinery or equipment of any kind shall be parked for more than one night on property defined as exclusive use Common Elements.
- b. Parking is prohibited in the following areas:
 - (i) fire zones;
 - (ii) traffic lanes;
 - (iii) delivery and garbage areas; and
 - (iv) roadways.
- c. Each owner and resident shall provide the condominium corporation with the license

RULES AND REGULATIONS
PSSCC 11 – February 2022

numbers of all motor vehicles driven by residents or tenants of that particular unit. The registry of such numbers shall be used only for the conduct of the condominium corporation's business.

- d. No vehicles, equipment or machinery, other than motor vehicles shall be parked or left on any part of the Common Elements and without limiting the generality of the foregoing, no parking areas shall be used for storage purposes.
- e. No servicing or repairs shall be made to any motor vehicle, trailer, boat, snowmobile, or equipment of any kind on the Common Elements without the express written consent of the property manager or the board of directors. No motor vehicle shall be driven on any part of the Common Elements other than on a driveway or parking space.
- f. A motor vehicle shall not be driven on any part of the Common Elements at a speed in excess of the posted speed nor on any part of the Common Elements which has not been designated for the passage of motor vehicles.
- g. No person shall place, leave, park or permit to be placed, left or parked upon the Common Elements any motor vehicle, which, in the opinion of the property manager or as directed by the board of directors, may pose a security or safety risk, either caused by its length of unattended stay, its physical condition or appearance or its potential damage to the property. Upon seventy-two (72) hours' written notice from the property manager, the owner of the motor vehicle shall be required to either remove or attend to the motor vehicle as required and directed by the property manager, in default of which the motor vehicle shall be removed from the property at the expense of the owner. If a motor vehicle is left standing in a parking space or upon the Common Elements and is unlicensed or unregistered with the property manager, the vehicle may be towed without notice to the owner and at the owner's expense.
- h. Motorcycles shall be licensed and equipped with the most recent noise control devices and operated on the roadways and in a manner so as not to disturb the other owners. Mopeds and bicycles shall be operated only on the road and in such a manner as not to obstruct traffic. No mopeds and bicycles are permitted to be operated on sidewalks.
- i. No unlicensed motor vehicle including mopeds, ATV inclusive but not limited to, shall be driven within the property complex and no person shall operate a motorized vehicle within the complex without a proper operating licence.
- j. No person shall park a motor vehicle in contravention of these rules in default of which such person shall be liable to be fined or to have his motor vehicle towed from the property under local by-laws in which event the condominium corporation and its agents shall not be liable for any damage, costs or expenses howsoever caused in

RULES AND REGULATIONS
PSSCC 11 – February 2022

respect of any motor vehicles removed from the property.

- k. The overflow parking lot is seasonal use only, May 1 to October 31; the lot will not be maintained in the winter months. The parking lot is use at own risk. Please ensure you park responsibly to utilize the space effectively as possible for others as well. The Corporation will not be responsible for damages to user's property.

7. GARBAGE

- a. No owner shall place, leave, or permit to be placed or left in or upon the Common Elements any debris, refuse or garbage;
- b. All garbage must first be properly bound, packaged, or bagged to prevent mess, odours and disintegration;
- c. Garbage shall be placed or deposited as designated by the board of directors or property manager from time to time;
- d. All garbage shall be contained in properly tied **approved**, polyethylene or plastic bags not exceeding twenty-five (25) pounds per bag in weight. Where such debris, refuse or garbage consists of large items, crates or cartons, the owner shall make arrangements with the property manager for disposal.
- e. **Cardboard boxes, all cardboard boxes are to be broken down and placed in their designated area. For example: cereal, small food boxes should be flattened and placed in the recyclable caddies. Larger boxes; T.V. or heavy cardboard boxes should be broken down and tied up. These boxes should be placed against the wall in the recycling room for easy removal. Please ensure items are not left on the floor in the waste room or on the common area flooring.**

8. TENANCIES

- a. No unit shall be occupied under a lease unless, prior to the tenant being permitted to occupy the unit, the owner shall have delivered to the condominium corporation a completed Tenant Information Form in accordance with Schedule "A" attached hereto, a duly executed Tenant's Undertaking and Acknowledgment in accordance with Schedule "B" attached hereto and an executed copy of the Application/Offer to Lease and the Lease, if applicable.
- b. In the event that the owner fails to provide the foregoing documentation in compliance with paragraph 8 a. above prior the commencement date of the tenancy, and in compliance with the provisions of the Act, any person or persons intending to reside in the owner's unit shall be deemed a trespasser until and unless such person or persons and the owner comply with the rules and the Act. If an owner fails to obtain

RULES AND REGULATIONS
PSSCC 11 – February 2022

the statement and covenant from his tenant as required pursuant to the declaration, or fails to ensure his own compliance and that of his tenants with the requirements of the Act, the declaration and the rules, any person or persons intending to reside in the unit and Common Elements shall be considered to be an unauthorized person and entry to the building or any part of the Common Elements may be expressly denied by the property manager until such person(s) and the owner have fully complied with the Act, the declaration and the rules.

- c. The foregoing documentation shall be supplied promptly and without charge to and upon request for same by the property manager.
- d. No owner shall allow his tenant to sublet his unit to another tenant.
- e. All owners shall be responsible for any damage or additional maintenance to the Common Elements caused **by their tenant/s or the tenant/s guest** and will be assessed and charged for same.
- f. During the period of occupancy by the tenant, the owner shall have no right to use any part of the Common Elements.
- g. The owner shall supply to the board of directors his current address, telephone number and **email address** during the period of occupancy by the tenant.
- h. Owners shall ensure that their tenants strictly comply with the provisions governing the use and occupation and leaving of units set forth in the **Condominium Act section 83. and the Declaration Article 5.**
- i. **Within seven (7) days of ceasing to rent his/her unit (Or within twenty (20) days of being advised that a tenant has vacated or abandoned such unit, as the case maybe) the owners shall notify the property manager in writing that the unit is no longer rented.**
- j. If guests are given permission to occupy a unit during a resident's absence, the property manager shall be notified in writing of the name of such guests, dates of occupancy and their motor vehicle license number/s **and contact information.** No guests will be admitted to the property or permitted to occupy any unit unless such information is so provided.
- k. **Short term rentals or Air B and B, or any similar use of any unit is strictly prohibited.**

9. PETS

- a. No pet that is deemed by the board of directors or the property manager, in the absolute discretion of such party, to be a nuisance shall be allowed upon or kept

RULES AND REGULATIONS
PSSCC 11 – February 2022

by any owner or occupant of any unit in a unit or on the Common Elements. Any owner or occupant shall, within two (2) weeks of receipt of written notice from the board of directors or the property manager that it deems a pet owned by such owner or occupant to be a nuisance, and requesting the removal of such pet, permanently remove such pet from the unit and the Common Elements.

- b. All pets must be kept on a **tight/short (6' in length)** leash when travelling through the Common Elements.
- c. A pet owner must utilize "poop and scoop" methods. If any owner permits their pet to soil or damage any part of the Common Elements or units, such owner shall immediately rectify the damage or remove the excrement. If such owner fails to do so, the property manager shall arrange to have the excrement removed and the owner shall be billed for a fifty (\$50.00) dollar removal charge
- d. No breeding of animals for sale shall be carried on, in or around any unit or the Common Elements.

10. OWNER'S CONTRACTORS, TRADE OR SERVICE PERSONNEL

- a. No contractor, trade or service personnel may or shall enter upon the property to perform any work or services in or about any unit, including an exclusive use common element area that may or will affect the Common Elements or common building services unless such persons or firms are:
 - b. Employed directly by the condominium corporation;
 - or
 - c. Employed by an owner in circumstances where the intended performance of work and/or services in or about a unit has first been approved, in writing, by the condominium corporation and where the work and/or services are supervised by an approved contractor or service personnel in accordance with the condominium corporation's written direction.
- d. Owners will be responsible for their contractor to ensure the common area are cleaned during and after the contractor has completed the work in their unit. If additional cleaning is required the Owner will be charged a cleaning fee and/or any damages occur whilst the contractor is contracted.**

11. TOBACCO, CANNABIS & DRUG RULES

- a. No person shall use, light, activate, smoke or vape any cigarette, e-cigarette, cigar, cigarillo, illegal drug, pipe or other device producing smoke, fumes, odour or vapour (collectively, the **"Smoking Implements"**) for the purposes of tobacco or cannabis consumption or otherwise in any interior or exterior common elements, exclusive use or otherwise, forming part of the Corporation's buildings, amenities or structures,

RULES AND REGULATIONS
PSSCC 11 – February 2022

including, without limitation, any lobby, elevator, stairwell, hallway, amenity room, common facilities, parking garage, rooftop, balcony, patio or other common element area (collectively, the **"Common Elements"**) or within a 9 metre (29.5 feet) radius surrounding the Corporation's buildings, amenities or structures, except for **"Occupants"** (which, for the purposes of these Rules, includes any residing owner, or tenant or resident thereof, but excludes any temporary guests or visitors) for the purposes of tobacco consumption in an outdoor "smoking area" as may be designated by the board from time to time in its sole and absolute discretion (a **"Designated Smoking Area"**), or except as otherwise provided for in these Rules.

- b. No person shall dispose of any butts or by-products of any Smoking Implements on or under any part of the Common Elements or in any garbage bins or containers other than those as may be designated for such purpose from time-to-time by the board in its sole and absolute discretion. All Smoking Implements, and any butts or by-products, shall be completely extinguished before disposal so as to pose no risk of smoke or fire. No person shall drop or throw from any window, balcony, terrace or patio any Smoking Implements or butts or by-products.
- c. No person shall use, light, activate, smoke or vape any Smoking Implements in any unit for the purposes of tobacco consumption unless the exception in s. 5 applies.
- d. No person shall use, light, activate, smoke or vape any Smoking Implements in any unit for the purposes of cannabis consumption.
- e. The prohibition in s. 3 is not enforceable against any Occupant who occupies a unit in the Corporation owned by an existing owner on or before the date these Rules come into force and where such owner delivers to the Corporation's board written notice, in the form then in use by the Corporation, as may be amended from time-to-time, within thirty (30) days of the date these Rules come into force, that such owner intends to continue smoking or vaping tobacco in their unit and/or to allow their existing tenant(s) and resident(s) to continue smoking or vaping tobacco therein (the **"Grandfathered Occupants"** and **"Grandfathered Unit"**).
- f. No person shall create or permit the creation or continuation of any nuisance or potential health risk from smoking or vaping which, in the opinion of the board or manager, may or does unduly disturb the comfort or quiet enjoyment of the Corporation's property by
- g. Others or may negatively impact the health of others. No person shall consume, give,

RULES AND REGULATIONS
PSSCC 11 – February 2022

sell or distribute to any other person any restricted drug, illegal substance, cannabis or excessive alcohol so as to cause an undue nuisance or disturbance to the detriment of any other person on the Corporation's property. No person shall operate or permit a grow-op or produce, cultivate, grow, tend or harvest any cannabis or any illegal drug, plant or substance in a unit or upon the Common Elements. An owner who is a Grandfathered Occupant will be grandfathered under s. 5 for so long as they own the Grandfathered Unit. Tenants and residents who are Grandfathered Occupants will be grandfathered under s. 5 for so long as they reside in the Grandfathered Unit. If an owner who is a Grandfathered Occupant sells their Grandfathered Unit, any subsequent Occupant of such unit who is not already a Grandfathered Occupant of such unit will not be grandfathered.

- h. If another person registers a valid smoke/odour complaint pertaining to smoke/odour penetration into their unit or the Common Elements emanating from another unit, the board, in its sole and absolute discretion, may revoke the grandfathering/exemption status of any permitted smoker in the Offending Owner's unit. Additionally, or in the alternative, the Corporation may require the owner of the unit from which the smoke/odour is emanating (the **"Offending Owner"**) to retain a qualified smoke/odour transmission expert or contractor (the **"Contractor"**) to conduct appropriate inspections and tests and to report the results to the Corporation for the purpose of eliminating the smoke/odour nuisance, at the Offending Owner's sole expense. Where the Corporation requires the Offending Owner to retain a Contractor, the Offending Owner shall do so within fourteen (14) days, failing which, the Corporation shall arrange to obtain such Contractor in the board's sole discretion and at the Offending Owner's sole expense.
- i. Where a Contractor issues a report pursuant to s. 8, the Offending Owner shall, at their own expense, undertake all rectifications and repairs recommended in the report to eliminate the smoke/odour nuisance within thirty (30) days after receiving the report, failing which, the Corporation shall arrange to make such rectifications and repairs in the board's sole discretion and at the Offending Owner's sole expense. Without limiting the generality of the foregoing, such rectifications and repairs may include the Offending Owner installing, at their own cost, adequate ventilation in their unit or the Common Elements, if necessary, to stop the smoke/odour penetration, in which case, the Offending Owner shall enter into an alteration agreement with the Corporation.
- j. The Corporation may collect from the Offending Owner any expenditures under s. 8 and 9 incurred by the Corporation, which expenses shall form part of the common expenses applicable to the unit due and owing by the Offending Owner to the Corporation within thirty (30) days after the date of notification thereof, failing which, any such unpaid

RULES AND REGULATIONS
PSSCC 11 – February 2022

expense shall be collectible in accordance with the lien procedures set out in the *Condominium Act, 1998* and the Corporation's Declaration, By-laws and Rules.

12. ADDITIONAL RULES AND ENFORCEMENT

- a. In accordance with the provisions of the Act, the declaration and the by-laws, the board of directors may pass further rules respecting the use of the Common Elements and units or any of them to promote the safety, security or welfare of the Corporation.
- b. Owners and of the property or for the purpose of preventing unreasonable interference with the use and enjoyment of the Common Elements and of other units.
- c. The rules shall be reasonable and consistent with the Act, the declaration and by-laws and the owners may at any time after a rule becomes effective, amend or repeal a rule at a meeting of owners duly called for that purpose.
- d. In addition to any other power of enforcement of these rules that the board of directors may have by virtue of the Act, the declaration, and/or the condominium corporation's by-laws (including the right to have a court of competent jurisdiction order the compliance of the said rules), the board of directors may also deal with owners, and/or occupants who violate the rules as follows:
 - e. the offending or responsible party shall be notified in writing with respect to the first offense by the property manager or board of directors and shall be given fourteen (14) days to rectify the violation or signify their future willingness to comply with the rules;
 - f. upon the second offence, the offending or responsible party shall be given written notice and shall be required to signify to the board of directors in writing within two (2) days upon receipt of the notice, that they shall comply with the rules; and
 - g. upon the third offence and any further offenses by the offending or responsible party, the board of directors may direct that such party supply the board of directors with a security deposit with respect to such further or subsequent breaches of the rules which may be occasioned by such party, which security deposit will be forfeited and considered liquidated damages in the event that any further breach of the rules is occasioned by such party.

SCHEDULE A

PSSCC 11
11 SALT DOCK ROAD, PARRY SOUND ON P2A 3B6

TENANT INFORMATION FORM

PLEASE COMPLETE THE FOLLOWING INFORMATION FOR THE MANAGEMENT FILES.

Submit to Bayshore Property Management P.O Box 606, Barrie, ON L4M 4V1

Fax: 705.722.6242 www.bpmgmt.ca

THIS INFORMATION SHALL REMAIN IN OUR FILES ON A CONFIDENTIAL BASIS.

YOUR CO-OPERATION IS APPRECIATED.

UNIT _____ Building A / B / C (circle one) 11 SALT DOCK ROAD PARRY SOUND

PARKING NO. _____

TENANT NAMES: _____

TELEPHONE #: _____ HOME _____ OTHER _____

EMAIL ADDRESS: _____

(YOU MUST COMPLETE ELECTRONIC NOTICE IF YOU WISH TO DO BUSINESS
VIA EMAIL)

MAKE OF VEHICLE: _____ COLOUR: _____ LICENCE _____

EMERGENCY SITUATIONS:

CONTACT NAME: _____ PHONE #: _____

DO YOU REQUIRE ASSISTANCE IN THE EVENT OF AN EMERGENCY?

PLEASE CIRCLE: YES or NO

Schedule B - FORM 5

Condominium Act, 1998

SUMMARY OF LEASE OR RENEWAL
(clause 83 (1) (b) of the *Condominium Act, 1998*)

TO: Parry Sound Standard Condominium Corporation # 11

1. This is to notify you that:

A written or oral assignment of lease

OR

A renewal of written or oral assignment of lease has been entered into for:

For all condominium corporations

Unit(s) _____, Level(s) _____ *(include any parking or storage units that have been leased or incorporated with lease)]*

NAME OF LESSEE(S):

TELEPHONE NUMBER:

EMAIL ADDRESS:

COMMENCEMENT DATE:

TERMINATION DATE:

OPTION(S) TO RENEW:

RENTAL PAYMENTS:

OTHER INFORMATION:

2. I (We) have provided the lessee(s), with a copy of the declaration, by-laws and rules of the condominium corporation.
3. I (We) acknowledge that as required by subsection 83 (2) of the *Condominium Act, 1998*, I (we) will advise you in writing if the lease, is terminated.

Dated this _____ day of _____

(Signature of Owner(s))

(Print name of Owner(s))

(In the case of a corporation, affix corporate seal or add a statement that the persons signing have the authority to bind the corporation).

(Address)

(Telephone number)

(Email Address)
